

HOBOKEN FREE PUBLIC LIBRARY

Hoboken Public Library Library of Things Policy & Agreement

Library of Things Policy

Hoboken Public Library offers cardholders a wide variety of physical items to borrow.

1. The items are available for any Hoboken Public Library cardholder in good standing (no fines or overdue items).
2. A parent or guardian must sign for borrowers under the age of 18.
3. Library of Things materials shall be checked out only at the Main Branch (500 Park Avenue), where the collection is housed.
4. Items must be returned in person at the same location and may not be returned in the library book drop as the item will be damaged. Doing so will result in a \$50.00 fine applied to the cardholder's account.
5. All Library of Things items can be borrowed for 2 weeks (14 days). Items are not renewable.
6. A cardholder may borrow only one Library of Things item at a time.
7. Library of Things materials must be returned complete and packed as they were received. Borrowers should review kits/games before returning them to ensure that all pieces, components, and instructions are included.
8. Borrowers must pay the full replacement cost of lost, damaged, or unusable Library of Things materials. Borrowers will not be responsible for damage based on normal wear and tear. The library cannot accept a replacement in lieu of payment. Replacement costs will be listed on each item in this collection.
9. This is a lending program only. Library staff are not available for instruction in the use of Library of Things materials. Detailed instructions are provided with each item.
10. Borrowers are prohibited from using any Library of Things item for illegal purposes and from unauthorized copying of any copyright-protected material in any format.

Hoboken Public Library Lending Agreement

- I have read the terms of the Hoboken Public Library's Library of Things policy and agree to abide by all the terms of the policy.
- I agree to be responsible for any Library of Things item borrowed and will be liable for any loss of or damage while such item is checked out to me or my minor child.
- I agree to return all materials in the same condition they were received with all accompanying components and instructions. I understand and agree I am responsible for cleaning items in accordance with cleaning instructions provided with the item.

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Release and Indemnification

I hereby acknowledge that there is a risk of injury involved in the use of some Library of Things materials. I certify that I am aware of such risks. With this knowledge and in consideration for the right to borrow Library of Things materials from the Hoboken Public Library, I hereby release and discharge the Hoboken Public Library and its Trustees, its employees, agents, and contractors (collectively, the "Library"), as well as the City of Hoboken, its elected officials, its mayor and councils, its employees, agents, and contractors (collectively, the "City") from any and all suits, claims, and demands for personal injuries, property damage, or otherwise of every kind and character arising out of my or my child's use of Library of Things materials. I hereby agree to indemnify and hold the library and the city harmless from any loss or damages or costs, including but not limited to reasonable attorney's fees which it or they may sustain, in the event any claim, demand, or litigation arises alleging any personal injuries, property damage, and/or other damages sustained by any person or entity arising out of or related to my borrowing and/or use of Library of Things materials. I will obey the Library of Things safety precautions and recommended age guidelines as listed in writing for each item and will ensure the same for any children under age 18 who use any Library of Things materials.

Acknowledged and Agreed

Borrower Name (Please Print):

Borrower Library Card Number:

Borrower Signature:

Parent/Guardian Printed Name and Signature (If User Is Under 18)

Date:

Library Use Only:

- Note added to card holder record